

## PRACTICAL INFORMATION FOR PARTICIPANTS

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ASIA PACIFIC REGIONAL MEETING IN PREPARATION FOR THE FOURTH MEETING OF THE INTERSESSIONAL PROCESS CONSIDERING THE STRATEGIC APPROACH AND THE SOUND MANAGEMENT OF CHEMICALS AND WASTE BEYOND 2020

5 TO 7 JULY 2022, DEAD SEA, JORDAN

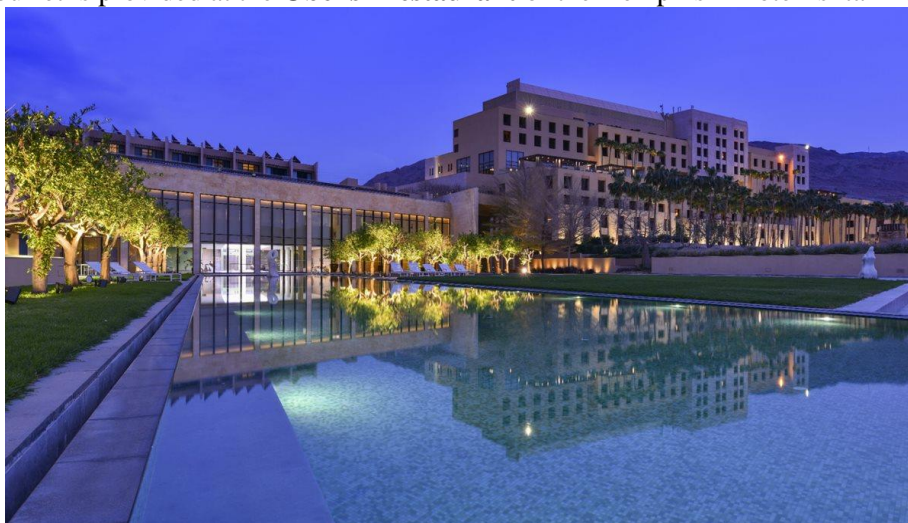
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### I. General

1. The SAICM Asia Pacific Regional Meeting is scheduled to be held from 5 to 7 July 2022 in Dead Sea, Jordan.
2. To make a positive contribution towards comprehensive climate neutrality, SAICM is committed to organizing and implementing sustainable, environmentally friendly and carbon-neutral meetings, including for this meeting.

### II. Venue and Schedule

3. The three-day SAICM Asia Pacific Regional meeting takes place at the ***Kempinski Hotel Ishtar Dead Sea***.  
Venue: ***Dilmun meeting room of the Kempinski Hotel Ishtar Dead Sea***  
Address:  
*Kempinski Hotel Ishtar Dead Sea*  
*Swaimeh*  
*Dead Sea 11194 Jordan Dead Sea*  
Telephone: +962 5 356 8888  
Web page: [Luxury 5 Star Hotel On The Dead Sea | Kempinski Hotel Ishtar](#)
4. The meeting will be held as indicated in provisional annotated agenda - from (9 a.m. to 6 p.m). There will be two coffee breaks per day (*lunches are provided*). There is a 1-hour lunch break slot provided for in the programme.
5. Open lunch buffet is provided at the **Obelisk restaurant** of the Kempinski Hotel Ishtar Dead Sea.



### III. Online participation

6. Participants who are attending the Asia Pacific Regional Meeting remotely, can connect via the following button:

[Start meeting](#)

You can also join the meeting through the following options:

#### Join from the meeting link

<https://unep.webex.com/unep/j.php?MTID=m4aae7757a3b97612b1a1b1ce7e3e1de4>

#### Join by meeting number

Meeting number (access code): 2554 007 3516

Meeting password: eKfvuQRK883

#### Tap to join from a mobile device (attendees only)

[+1-408-418-9388,,25540073516##](tel:+14084189388,25540073516##) United States Toll

#### Join by phone

+1-408-418-9388 United States Toll

[Global call-in numbers](#)

#### Join from a video system or application

Dial [25540073516@unep.webex.com](tel:25540073516@unep.webex.com)

You can also dial 173.243.2.68 and enter your meeting number.

Need help? Go to <https://help.webex.com/>

### IV. Registration

7. Participants are invited to register for the meeting between (8.30 a.m. and 9 a.m.) on Tuesday, 5 July 2022. In order to ensure easy access to the venue, we strongly recommend that all participants carry an ID card /passport and confirmation of registration in hand. Only the names of pre-registered individuals will be included in the list of participants.
8. Participants should pre-register online well in advance by using the following link: <https://indico.un.org/event/1001276> to facilitate the issuance of badges at the meeting venue and compilation of the list of participants.
9. For identification and security reasons, all participants are requested to wear their meeting badges at all times during the meeting.

### IV. Meeting documents and Language

10. Please note that the meeting will be a paper smart meeting and participants are kindly advised to bring their own laptop, as copies of meeting documents will not be printed or distributed. Meeting documents are available in English only.
11. The meeting will be conducted in English.
12. Documentation is available at: [Regional activities \(saicm.org\)](https://www.unep.org/region/activities)

## V. Accommodation

13. Participants should consider staying in a hotel within walking distance from the Kempinski Hotel Ishtar Dead Sea to avoid traffic and help reduce CO<sub>2</sub> footprints.
14. Rooms are available to participants on a first-come, first-serve basis. Hotels should be notified of any cancellations, postponements or other changes at least 48 hours in advance.
15. A number of rooms have been blocked for participants at the meeting venue (Kempinski Hotel Ishtar Dead Sea) for the duration of the Asia Pacific Regional meeting (from 4 to 8 July 2022: single room with breakfast for JOD (Jordanian Dinars) 95.00/night/room equivalent to about USD 133.00/night/room; from 8 to 9 July 2022: single room with breakfast for JOD 115.00/night/room equivalent to about USD 162.00/night/room). **Participants who are interested in booking a room at the Kempinski Hotel Ishtar Dead Sea are required to book their room via the following link: <https://kempinski.com/KIAMM2/en/book/id.UNDP220705/start.20220703/end.20220709/>**  
**Group Name: UNDP / UNEP**  
The rooms that have not been booked will be released on **2 July 2022**. For any question regarding the booking please contact Mr. Ashraf Mansour, Tel +962 6 500 3535, [Ashraf.mansour@kempinski.com](mailto:Ashraf.mansour@kempinski.com)
16. **All participants are responsible for paying their own hotel accommodation.**
17. For sponsored participants, their accommodation for the meeting days is covered by SAICM/UNEP through DSA, extra days have to be paid on site by each participant.
18. Before departure from Dead Sea, participants should settle directly with their respective hotel all accounts, including room charges and other expenses, such as local and long-distance telephone calls, Internet use, laundry, room and hotel transportation services, mini-bar items, as well as restaurant and bar services.

## VI. Financial & administrative arrangements including Daily subsistence allowance (DSA) (only if applicable)

19. Participants whose travel is sponsored by UN Environment, will be provided with a daily subsistence allowance (DSA) at prevailing United Nations rates. In order to facilitate the payment of the subsistence allowance, eligible participants are requested to submit copies of their passport and boarding pass(es) to the SAICM secretariat. **Please bring with you your passport, air-ticket or e-ticket receipt and boarding passes.**
20. The support will cover travel at most direct least costly airfare, accommodation for the days of the meeting, and the daily subsistence allowance (DSA) in accordance with the applicable UN regulations. The DSA will be paid to participants on the first day of the meeting in cash cards in *US Dollars (USD)*. See the exchange rate in the "Currency" paragraph below.
21. Any participant unable to stay for the entire duration of the meeting is requested to inform SAICM secretariat as soon as possible after arrival, so that the subsistence allowance may be adjusted accordingly.
22. In cases where participation costs are borne by the UN Environment, UN Environment will provide only travel and DSA as expressed and will not assume responsibility for any other expenditures, including the following:
  - i. All expenses in the home country incidental to travel abroad, including expenditure for visa, medical examination, inoculations and other such miscellaneous items and internal travel to and from the airport of arrival and departure in the home country;
  - ii. Salary and related allowances for the participants during the period of the meeting;
  - iii. Costs incurred by participants in respect of travel insurance, accident insurance, medical bills or hospitalization fees in connection with attending the meeting;
  - iv. Compensation in the event of death or disability of participants in connection with attending the meeting;
  - v. Any loss of or damage to personal property of participants while attending the meeting or losses or damages claimed by third parties as a result of any negligence on the part of the participants;

vi. Any other expenses of a personal nature, not directly related to the purpose of the meeting.

23. DSA for this meeting will be provided through cash cards by SAICM secretariat. These cards are rechargeable multiple times within their validity written below the card number. Funded participants are, therefore, advised to keep the cash card in safe custody for future use. Should a funded participant already have a cash card issued in USD, please inform the SAICM secretariat by giving the number of the cash card already in your possession and bring it with you to receive your DSA payment. The cash card number must correspond to a card issued in USD in order for it to be usable. These cash cards should be kept away from smart phones to avoid any damage to the magnetic tape.

## VII. Transport

24. Kempinski Hotel Ishtar Dead Sea is directly located on the shore of the Dead Sea, and it is easily accessible from Queen Alia International Airport.

25. How to reach the hotel:

- By car: From Queen Alia International Airport, it takes approximately 60 minutes to reach Kempinski Hotel Ishtar Dead Sea by car. From Queen Alia International Airport, take the airport road all the way to the Naour area, continue on Naour Road down to the Dead Sea. The trip will take you around 30 minutes to reach Dead Sea Road, then you will need to take left at the end of Dead Sea Road and continue until you reach the hotel area.
- By taxi: taxi service is available at the Queen Alia International Airport. Airport Taxi offers speedy, secure, comfortable and reasonably-priced transport services to any location in Jordan. Taxi fares are fixed by law through the Jordan Transport Organization Council and the prices are displayed near the designated taxi park at the airport's terminal exits. Upon exiting Gate 1 in the arrivals hall, you can reach the official office of Queen Alia International Airport Taxi, and next to it is a beige (ivory) airport taxi. The official taxi rate to get from the airport to Dead Sea is JOD 34.00 (which is about USD 48). For further information please check the following: [www.qataxi.com](http://www.qataxi.com)
- Kempinski Hotel Ishtar Dead Sea can provide transportation service from Queen Alia Airport to Kempinski Hotel Ishtar Dead Sea or vice versa at the following rates per car type:
  - Full Size: 65 JOD per way (KIA Optima) up to 3 pax;
  - Premium size: 85 JOD per way (Mercedes E-Class) up to 3 pax;
  - Luxury size: 135 JOD per way (Mercedes S-Class) up to 3 pax;
  - Mini Van: 100 JOD per way (Hyundai H1) up to 6 pax;

26. Participants should make their own transport arrangements to and from the meeting venue.

## VIII. Visa Requirements

27. Visa for entering Jordan can be obtained, depending on nationality, prior to arrival or at arrival. Participants are required to contact their respective Jordanian Embassy/Consulate-General for accurate information regarding visa application procedures and required documents.
28. Those traveling with national passports from non-restricted countries can obtain a visa upon arrival for JOD40. However, participants traveling with national passports from restricted countries should obtain a visa prior to commencing travel to Jordan. Please note that entry visa formalities may take 4-6 weeks to

process. The list for restricted countries is available here: [Restricted and Non Restricted Countries \(Nationalities\) - Ministry of Interior \(moi.gov.jo\)](#)

## IX. Health and Vaccination

29. Visitors to Jordan are required to fill out a declaration form and obtain the free QR code that shall be presented upon boarding. The “Travel to Jordan Declaration form” can be found here: [gateway2jordan](#).
30. As per official Government of Jordan directives, passengers travelling to Jordan are no longer required to conduct a COVID-19 PCR test before departure and upon arrival in Jordan.
31. General information and updates on situation related to COVID-19 in Jordan can be found here: <https://corona.moh.gov.jo/en>
32. Waterborne, foodborne, insect-borne and other infectious diseases are prevalent. They include hepatitis, typhoid, measles and sandfly fever. Drink only boiled or bottled water. Avoid raw or undercooked foods. Ensure your accommodation is insect-proof. Use insect repellent.
33. The following vaccinations are recommended for travelers entering Jordan: DTP and Hepatitis A. Yellow Fever is not prevalent in Jordan. However, when you’re traveling from a Yellow Fever area vaccination can be compulsory.

## X. Harassment free Meeting

34. The organizations of the United Nations system are committed to enabling events at which everyone can participate in an inclusive, respectful and safe environment. UN system events are guided by the highest ethical and professional standards, and all participants are expected to behave with integrity and respect towards all participants attending or involved with any UN system event.
35. Prohibited conduct includes:
  - i. Harassment: any improper or unwelcome conduct that might be expected or be perceived to cause offence or humiliation to another person. Harassment in any form because of gender, gender identity and expression, sexual orientation, physical ability, physical appearance, ethnicity, race, national origin, political affiliation, age, religion or any other reason is prohibited.
  - ii. Sexual harassment: any unwelcome conduct of a sexual nature that might be expected or be perceived to cause offense or humiliation. Sexual harassment may involve any conduct of a verbal, nonverbal or physical nature, including written and electronic communications, and may occur between persons of the same or different genders.
36. Further information on the Code of Conduct to prevent harassment, including sexual harassment, at UN system events may be consulted at: <https://www.un.org/en/content/codeofconduct/>

## XI. Travel and Personal Security Advisory

37. Security Tips:
  - Petty crime includes robbery with violence, bag snatching, theft from hotels and vehicles, and assault. Be alert in tourist areas, especially to pickpocketing, bag snatching and assault by unlicensed guides.
  - Scammers operate in tourist areas. They often target single women. Credit card fraud, including card skimming, occurs. Be wary of approaches from friendly strangers. Always keep your card in sight when shopping. Check ATMs for card-skimming devices.

## XII. Currency

38. The currency in Jordan is the Jordanian Dinar (JOD). The exchange rate is approximately 1 JOD = 1.41 USD.

## XIII. Electricity

39. Jordan operates on a standard 230V supply voltage and electrical frequency of 50Hz. The power plugs



and electrical sockets are of type C, D, F, G and J (see photo).



#### **XIV. Time zone**

40. Jordan follows the Eastern European Time (UTC/GMT ± 03:00).

#### **XV. Weather and daylight**

41. The weather in Dead Sea in July is hot. The average temperatures are between 25°C and 36°C, and no rain is expected.

#### **XVI. MISCELLANEOUS**

##### **42. Contact details of local organizer:**

- Participants requiring assistance with their flight can contact SAICM secretariat, Ms. Prisca Chulley [prisca.chulley@un.org](mailto:prisca.chulley@un.org)
- For any other issue during the Asia Pacific regional Meeting at the Kempinski Hotel Ishtar Dead Sea, please contact Mr. Mohammad Huso, T +962 5 3568888, [mohammad.huso@kempinski.com](mailto:mohammad.huso@kempinski.com)