

Proposal enabling the ICCM to adopt decisions during the Coronavirus disease 2019 (COVID-19) pandemic via the silent procedure

Decision 4: Adjournment and resumption of the Fourth meeting of the intersessional process considering the Strategic Approach and sound management of chemicals and waste beyond 2020

The International Conference on Chemicals Management,

Recalling its Decision 1 on Adoption of Procedural Decisions on Organizational, Administrative and Budgetary Matters during the Coronavirus disease 2019 (COVID-19) pandemic adopted on 30 November 2020 via a silent procedure when the International Conference on Chemicals Management (ICCM) is not in session,

Recognizing the advances made during the first session of the Fourth Meeting of the Intersessional Process and the need to continue the work to finalize the recommendations for the fifth session of the International Conference on Chemicals Management,

Also recognizing the importance of the comprehensive and effective participation by all SAICM stakeholders,

Recalling paragraph 5 of its resolution IV/4 on the Strategic Approach and sound management of chemicals and waste beyond 2020 where the International Conference on Chemicals Management decided that meetings of the intersessional process should, as far as possible, be held back-to-back with other relevant meetings and processes,

Also recalling paragraph 7 of its resolution IV/4 on the Strategic Approach and sound management of chemicals and waste beyond 2020 where the International Conference on Chemicals Management decided that the process should be open to all stakeholders and defined the number of participants eligible for funding, in order to support balanced regional and sectoral participation,

Acknowledging the decision of 2 September 2022 by the fourth meeting of the intersessional process considering the Strategic Approach and sound management of chemicals and waste beyond 2020 to adjourn the meeting and to resume it in early 2023 at a date and location to be determined by the Bureau in consultation with participants in order to conclude the consideration of its agenda,

Welcoming with appreciation the voluntary contributions from donors in support of the work of the Strategic Approach and in particular the use of those resources for capacity building in support of developing countries and to support participation in the meetings of the Strategic Approach and the intersessional process,

Recalling the Programme of Work and budget for SAICM Secretariat for the period 2021–2023 adopted by its Decision 3 on 7 December 2021 via a silence procedure,

1. *Decides* to convene the second session (IP4.2) of the fourth meeting of the intersessional process considering the Strategic Approach and sound management of chemicals and waste beyond 2020 in Nairobi, Kenya from 27 February 2023 to 3 March 2023, to finalize recommendations regarding the Strategic Approach and sound management of chemicals and waste beyond 2020 for consideration by the Fifth Session of the International Conference on Chemicals Management;
2. *Decides* that the intersessional process should continue to be open to all stakeholders and requests the secretariat to support, subject to the availability of resources, an increased number of eligible participants for funding, aiming at a broader participation of developing countries and countries with economies in transition, while improving regional, sectoral and stakeholder balance, to participate in the meetings of the intersessional process;

3. *Decides* to adopt a revised Programme of Work and budget for SAICM Secretariat for the period 2021–2023 as set out in Annex A, Table 1, to be taken note of by the fifth session of the International Conference of Chemicals Management;
4. *Confirms* that the use of the additional amount of the budget will depend on the availability of resources and that UN Financial Regulations require all expenditures to be covered from resources actually received;
5. *Encourages* stakeholders to make further voluntary contributions to support the work of the Strategic Approach.

Annex A

Table 1
2021-2023 Indicative Budget

<i>Budget item</i>	<i>Breakdown</i>	<i>Amount (in USD)</i>			
		<i>Revised 2021 budget</i>	<i>Approved 2022 budget</i>	<i>Approved 2023 budget</i>	<i>Proposed 2023 budget</i>
Meetings of the Conference bodies					
Fifth meeting of the International Conference on Chemicals Management (ICCM5) ¹	(Meeting costs: 848 483, travel costs: 1 294 601, contingency costs: 219 666)	0	0	2 362 750	2 362 750
Resumed session of the Fourth meeting of the Intersessional Process* (7 days)	(Meeting costs: 103 004, travel costs: 539 460)	0	0	0	642 464
Fourth session of the intersessional process (6 days)	(Meeting costs: 110 500, travel costs: 149 607, contingency costs: 13 005)	0	273 112	0	0
Regional meetings (2 – 3 days)	(2022 Meeting costs: 231,800, travel costs: 398 200 / 2023 Meeting costs: 255 559, travel costs: 439 015)	0	630 000	694 575	694 575
Bureau meetings (3 days)	(2022 Meeting costs: 3 000, travel costs: 27 500 / 2023 Meeting costs: 3 300, travel costs: 30 326)	0	61 000	67 253	67 253
Virtual meetings to advance on the intersessional process	(max. 200 USD for 35 participants for 10 meetings)	35 000	70 000	0	0
Subtotal		35 000	1 034 112	3 124 578	3 767 042
Secretariat ²	P5 – SAICM Coordinator ³	0	0	0	0
	P4 – Programme management officer	206 838	217 180	228 039	228 039
	P3 – Programme management officer	327 558	343 936	361 133	361 133
	P3 – Programme management officer	199 505	209 480	219 954	219 954
	P3 – Programme management officer ⁴	57 881	57 881	231 525	231 525
	P2 – Associate programme officer	198 000	207 900	218 295	218 295
	P2 – Junior professional officer ⁵	0	-	-	-

¹ Meeting venue costs to be provided by the Government of Germany.

² Staff position cost includes an increase of 5% each year.

³ Position funded by UNEP (approximate annual cost of USD 235,000).

⁴ Position partly funded under the SAICM GEF 9771 project up to 2022.

⁵ Position fully funded until October 2021 by the Government of Germany under the JPO Program.

<i>Budget item</i>	<i>Breakdown</i>	<i>Amount (in USD)</i>			
		<i>Revised 2021 budget</i>	<i>Approved 2022 budget</i>	<i>Approved 2023 budget</i>	<i>Proposed 2023 budget</i>
	G4 – Administrative support staff	157 484	165 358	173 626	173 626
	G4 – Administrative support staff ⁶	39 371	165 358	173 626	173 626
Subtotal		1 186 637	1 367 093	1 606 198	1 606 198
Additional support to the Secretariat	Personnel costs to support the work of the Secretariat in the lead up to and beyond ICCM5	240 000	252 000	312 600	312 600
Subtotal		240 000	252 000	312 600	312 600
Transfers to implementing partners ⁷	UNEP Legal instruments	250 000	500 000	600 000	600 000
Subtotal		250 000	500 000	600 000	600 000
Publications, outreach, and communications	Website, corporate materials, outreach events, outreach, and communications materials	60 000	75 000	105 000	105 000
Subtotal		60 000	75 000	105 000	105 000
Operating costs	Office rental and premises and equipment	80 000	100 000	120 000	120 000
Subtotal		80 000	100 000	120 000	120 000
Secretariat staff travel cost	IP4	0	27 352	0	0
	IP4 (resumed session)	0	0	0	56 736
	ICCM5 ⁸	0	0	0	0
	Travel of Secretariat staff on official business	0	60 000	90 000	90 000
Subtotal		0	87 352	90 000	146 736
Subtotal		1 851 637	3 415 558	5 958 376	6 657 576
Contingency	(5 per cent of total operational budget)	92 582	170 778	297 919	332 879
Evaluation		50 000	0	60 500	60 500
Programme Support Costs (13%)		259 248	466 224	821 183	916 624
Grand total		2 253 467	4 052 559	7 137 978	7 967 579

*Considering up to 60% of participation of stakeholders eligible for funding

⁶ Position partly funded under the SAICM GEF 9771 project up to 2022.

⁷ Subject to the availability of resources.

⁸ To be confirmed and to be provided by the Government of Germany.

Table 2
Pledges and contributions to the Strategic Approach secretariat 2019 - 2022 (as of 31 July 2022) in USD

Countries/stakeholders	2019	2020	2021	2022
Argentina	5,000			
Austria	22,222			
Belgium	22,727	23,895	28,153	
Canada (Health Canada)				116,188
Denmark	78,275	83,169	30,328	
Finland	22,727	22,396	24,213	25,658*
France	227,260	235,154	241,463	221,004
Germany	332,963	162,815	180,551	522,993
ICCA	332,464	165,563		310,052
<u>Japan</u>				140,000
Norway	56,207	146,564	35,531	
Pakistan		1,994		1,926
Romania				20,000*
Slovenia	3,282	3,525		
Sweden	259,791	349,850	346,576	296,824
Switzerland	15,933	18,333	21,074	
The Netherlands	43,764			40,000*
United Kingdom	164,684		348,675	
United States	475,000	475,000	525,000	700,000
Total	2,062,299	1,688,258	1,781,562	2,394,645

*pledges

Table 3
2021 – 31 July 2022 expenditures

<i>Budget item</i>	<i>Breakdown</i>	<i>Revised 2021 budget</i>	<i>Expenditures 2021</i>	<i>Approved 2022 budget</i>	<i>Expenditures 2022</i>
Meetings of the Conference bodies					
Fifth meeting of the International Conference on Chemicals Management (ICCM5) ⁹	(Meeting costs: 848 483, travel costs: 1 294 601, contingency costs: 219 666)	0	0	0	0
OEWG 4 meeting	(Meeting costs: 500 000, travel costs: 1 000 000)	0	0	0	0
Fourth session of the intersessional process (IP4) (6 days)	(Meeting costs: 110 500, travel costs: 149 607, contingency costs: 13 005)	0	0	273 112	0
Regional meetings (2 – 3 days)	(2022 Meeting costs: 231,800, travel costs: 398 200 / 2023 Meeting costs: 255 559, travel costs: 439 015)	0	0	630 000	355 097
Bureau meetings (3 days)	(2022 Meeting costs: 3 000, travel costs: 27 500 / 2023 Meeting costs: 3 300, travel costs: 30 326)	0	0	61 000	0
Virtual meetings to advance on the intersessional process	(max. 200 USD for 35 participants for 10 meetings)	35 000	26 641	70 000	0
Subtotal		35 000	26 641	1 034 112	355 097
Secretariat ¹⁰	P5 – SAICM Coordinator ¹¹	0	0	0	0
	P4 – Programme management officer	206 838	98 566	217 180	80 393
	P3 – Programme management officer	327 558	297 335	343 936	124 450
	P3 – Programme management officer	199 505	194 743	209 480	112 311
	P3 – Programme management officer ¹²	57 881	0	57 881	57 066
	P2 – Associate programme officer	198 000	132 704	207 900	44 536
	P2 – Junior professional officer ¹³	0	0	0	0
	G4 – Administrative support staff	157 484	156 685	165 358	88 650
	G4 – Administrative support staff ¹⁴	39 371	0	165 358	69 373
Subtotal		1 186 637	880 033	1 367 093	576 779

⁹ Meeting venue costs to be provided by the Government of Germany.

¹⁰ Staff position cost includes an increase of 5% each year

¹¹ Position funded by UNEP (approximate annual cost of USD 235,000).

¹² Position partly funded under the SAICM GEF 9771 project up to 2022.

¹³ Position fully funded until October 2021 and partly funding until October 2023 by the Government of Germany under the JPO Program.

¹⁴ Position partly funded under the SAICM GEF 9771 project up to 2022.

<i>Budget item</i>	<i>Breakdown</i>	<i>Revised 2021 budget</i>	<i>Expenditur es 2021</i>	<i>Approved 2022 budget</i>	<i>Expenditures 2022</i>
Additional support to the Secretariat	Personnel costs to support the work of the Secretariat in the lead up to and beyond ICCM5.	240 000	266 085	252 000	104 007
Subtotal		240 000	266 085	252 000	104 007
Transfers to implementing partners ¹⁵	UNEP Legal instruments	250 000	0	500 000	0
Subtotal		250 000	0	500 000	0
Publications, outreach, and communications	Website, corporate materials, outreach events, outreach, and communications materials	60 000	0	75 000	77 365
Subtotal		60 000	0	75 000	77 365
Operating costs	Office rental and premises and equipment	80 000	78 869	100 000	72 206
Subtotal		80 000	78 869	100 000	72 206
Secretariat staff travel cost	IP4	0	0	27 352	0
	ICCM5 ¹⁶	0	0	0	0
	Travel of Secretariat staff on official business	0	2 704	60 000	57 838
Subtotal		0	2 704	87 352	57 838
Subtotal		1 851 637	1 254 331	3 415 558	1 243 291
Contingency	(5 per cent of total budget)	92 582	0	170 778	0
Evaluation		50 000	0	0	0
Programme Support Costs (13%)		259 248	163 642	466 224	161 093
Grand total		2 253 467	1 417 913	4 052 559	1 404 384

¹⁵ Subject to the availability of resources.

¹⁶ To be confirmed and to be provided by the Government of Germany.